



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR MEDICAID SERVICES**

**Ernie Fletcher**  
Governor

275 E. Main Street, 6W-A  
Frankfort, Kentucky 40621  
(502) 564-4321 Voice - (502) 564-0509 Fax  
[www.chfs.ky.gov](http://www.chfs.ky.gov)

**Mark D. Birdwhistell**  
Secretary

**Glenn Jennings**  
Commissioner

May 11 2007

**TO:** Hospital (01) provider letter A-227, Psychiatric Hospital (02) provider letter A-89; PRTF (04) provider letter A-127, ICF/MR (11) provider letter A-344, NF (12) provider letter A-226, Home Health (34) provider letter A-108, Renal Dialysis (39) provider letter A-21, Hospice (44) provider letter A-199, CORF (91) provider letter A-04, Psychiatric DPU (92) provider letter A-02, Rehabilitation DPU (93) provider letter A-02

**RE: NPI Contingency Plan for UB-04 Claim Form Usage**

Dear *KyHealth Choices* Provider:

As many of you know, CMS has developed a National Provider Identifier (NPI) Contingency plan. This provider notification is to make you aware of how *KyHealth Choices* will continue to implement the use of the NPI for claims processing and HIPAA compliance.

The UB-04 claim form will be required May 23, 2007. This form was developed for the use of NPI; however, *KyHealth Choices* providers who submit claim forms with *KyHealth Choices* provider IDs must use the new claim form even if they are not required to use an NPI.

The following scenarios provide details for claim submission with or without an NPI:

**1) NPI Alone**

*KyHealth Choices* advises providers to use this method only if the submitted NPI is on file for one *KyHealth Choices* Provider ID only.

**2) NPI and Legacy ID both on claim**

*KyHealth Choices* advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the UB-04 form, please follow the proper billing instructions listed below:

(Please see reverse side)

- Enter the provider's *KyHealth Choices* provider ID in form locator 51
- Enter the provider's NPI in form locator 56

### **3) NPI with Taxonomy**

*KyHealth Choices* advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the UB-04 form, please follow the proper billing instructions listed below:

- Enter the provider's NPI in form locator 56
- Enter the provider's taxonomy number in form locator 57

### **4) NPI with Taxonomy and Legacy ID**

*KyHealth Choices* advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers. When submitting the UB-04 form, please follow the proper billing instructions listed below:

- Enter the provider's *KyHealth Choices* provider ID in form locator 51
- Enter the provider's NPI in form locator 56
- Enter the provider's taxonomy number in form locator 57

### **5) Legacy Alone / *KyHealth Choices* Provider ID**

*KyHealth Choices* advise providers who are waiting for an NPI to be issued to use this method. When submitting the UB-04 form, please follow the proper billing instructions listed below:

- Enter the provider's *KyHealth Choices* provider ID in form locator 51

*KyHealth Choices* will notify in the near future when the "legacy" provider ID numbers will not be accepted on claim forms.

Billing for NPI may start on May 23, 2007 for paper claims. The 837 transaction (electronic claims) may start after May 25, 2007.

*KyHealth Choices* advises providers to submit claims with the NPI as soon as they are obtained.

*KyHealth Choices* Provider  
NPI Contingency Plan  
Page three

*KyHealth Choices* has determined when billing for a referring or attending provider only the NPI is required. Taxonomy is no longer a requirement as previously mentioned in other provider notification and seminars.

The billing instructions will be updated to include these instructions and are available at [www.kymmis.com](http://www.kymmis.com). If you have any questions, please contact EDS Provider Relations at 1-800-807-1232.

Providers that have not already obtained their NPI should do so immediately. For information on how to obtain your NPI and taxonomy code(s), please call FOX Systems at 1-800-465-3203. For information about submitting your NPI and taxonomy code(s) to *KyHealth Choices*, please call 1-800-639-5195, 8am-6pm, Monday through Friday or visit the *KyHealth Choices* website at <http://kyhealthchoices.fhsc.com/kmaa/providers/mpi.asp>.

We thank you for being a part of *KyHealth Choices*.

Sincerely,

A handwritten signature in black ink that reads "Glenn Jennings". The signature is written in a cursive style with a long, sweeping tail on the letter "g".

Glenn Jennings  
Commissioner

Xc: Hospital (01) provider letter A-227, Psychiatric Hospital (02) provider letter A-89; PRTF (04) provider letter A-127, ICF/MR (11) provider letter A-344, NF (12) provider letter A-226, Home Health (34) provider letter A-108, Renal Dialysis (39) provider letter A-21, Hospice (44) provider letter A-199, CORF (91) provider letter A-04, Psychiatric DPU (92) provider letter A-02, Rehabilitation DPU (93) provider letter A-02

GJ/CB/amd00246