



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR MEDICAID SERVICES**

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May 11, 2007

**TO:** Specialized Children's Service Clinic (13) provider letter A-03; ABI (17) provider letter A-16; School Based Health Services (21) provider letter A-08; Community Mental Health (30) provider letter A-79; Primary Care (31) provider letter A-370; Family Planning (32) provider letter A-19; SCL (33) provider letter A-21; Rural Health (35) provider letter A-218; ASC (36) provider letter A-28; Independent Lab (37) provider letter A-39; EPSDT Preventive Services (40) provider letter A-14; Adult Day Care (43) provider letter A-29; EPSDT Special Services (45) provider letter A-3; Optician (52) provider letter A-13; Emergency Transportation (55) provider letter A-44; Physician (64) Individual provider letter A-361; Physician (65) Group provider letter A-20; Audiologists (70) provider letter A-05; Nurse Anesthetist (74) provider letter A-8; Optometrist (77) provider letter A-143; Nurse Practitioner (78) provider letter A-95; Podiatrist (80) provider letter A-184; Clinical Social Worker (82) provider letter A-04; Chiropractor (85) provider letter A-14; Physical Therapist (87) provider letter A-04; Occupational Therapist (88) provider letter A-04; Psychologist (89) provider letter A-04; DME (90) provider letter A-32; Physician Assistant (95) provider letter A-30

**RE: NPI Contingency Plan for CMS 1500 Claim Form Usage**

Dear *KyHealth Choices* Provider:

As many of you know, CMS has developed a National Provider Identifier (NPI) Contingency plan. This provider notification is to make you aware of how *KyHealth Choices* will continue to implement the use of the NPI for claims processing and HIPAA compliance.

The new CMS 1500 (08/05) claim form will be required June 1, 2007. This form was developed for the use of NPI; however, *KyHealth Choices* providers who submit claim forms with *KyHealth Choices* provider IDs must use the new claim form even if they are not required to use an NPI.

The following scenarios provide details for claim submission with or without an NPI:

**1) NPI Alone**

*KyHealth Choices* advises providers to use this method only if the submitted NPI is on file for one *KyHealth Choices* Provider ID only.

(Please see reverse side)

## **2) NPI and Legacy ID both on claim**

*KyHealth Choices* advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the CMS 1500 form, please follow the proper billing instructions listed below:

- Enter 1D in form locator 24I (shaded area)
- Enter the rendering provider's *KyHealth Choices* provider ID in form locator 24J (shaded area)
- Enter the rendering provider's NPI in form locator 24J (non-shaded area)
- Enter the "pay-to" provider's NPI in form locator 33A
- Enter 1D and the "pay-to" provider's *KyHealth Choices* provider ID in form Locator 33B

## **3) NPI with Taxonomy**

*KyHealth Choices* advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the CMS 1500 form, please follow the proper billing instructions listed below:

- Enter ZZ in form locator 24I (shaded area)
- Enter the rendering provider's taxonomy number in form locator 24J (shaded area)
- Enter the rendering provider's NPI in form locator 24J (non-shaded area)
- Enter the "pay-to" provider's NPI in form locator 33A
- Enter ZZ and the "pay-to" provider's taxonomy number if form locator 33B

## **4) Legacy Alone / *KyHealth Choices* Provider ID**

*KyHealth Choices* advises providers who are waiting for an NPI to be issued to use this method. When submitting the CMS 1500 form, please follow the proper billing instructions listed below:

- Enter 1D in form locator 24I (shaded area)
- Enter the rendering provider's *KyHealth Choices* provider ID in form locator 24J (shaded area)
- Enter 1D and the "pay-to" provider's *KyHealth Choices* provider ID in form Locator 33B

*KyHealth Choices* will notify you in the near future when the "legacy" provider ID numbers will not be accepted on claim forms.

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Billing for NPI may start on May 23, 2007 for paper claims. The 837 transaction (electronic claims) may start after May 25, 2007.

*KyHealth Choices* advises providers to submit claims with the NPI as soon as they are obtained.

*KyHealth Choices* has determined when billing for a referring or attending provider only the NPI is required. Taxonomy is no longer a requirement as previously mentioned in other provider notification and seminars.

The billing instructions will be updated to include these instructions and are available at [www.kymm.com](http://www.kymm.com). If you have any questions, please contact EDS Provider Relations at 1-800-807-1232.

Providers that have not already obtained their NPI should do so immediately. For information on how to obtain your NPI and taxonomy code(s), please call FOX Systems at 1-800-465-3203. For information about submitting your NPI and taxonomy code(s) to *KyHealth Choices*, please call 1-800-639-5195, 8am-6pm, Monday through Friday or visit the *KyHealth Choices* website at <http://kyhealthchoices.fhsc.com/kmaa/providers/npi.asp>.

We thank you for being a part of *KyHealth Choices*.

Sincerely,



Glenn Jennings

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